

FTHD Tutorial – Add a Step to a Schedule

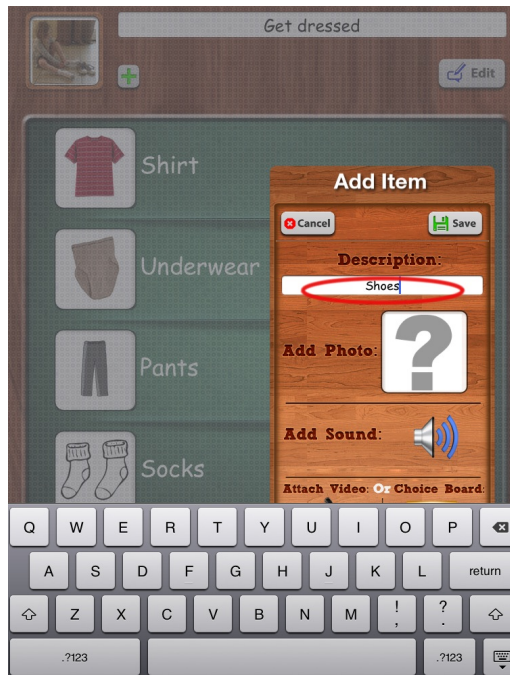
Step 1: In EDIT mode, select the schedule you wish to add a step to.



Step 2: Tap the green “+” icon beneath the schedule title to add a step to the schedule.



Step 3: Tap within the “Enter Description” field to pull up the keyboard, and enter the name for your new step.



Step 4: Tap the “Add Photo” icon to add an image to your step. Choose from one of the image source options (for more information on using image sources, please refer to the IMAGE SOURCES OVERVIEW).



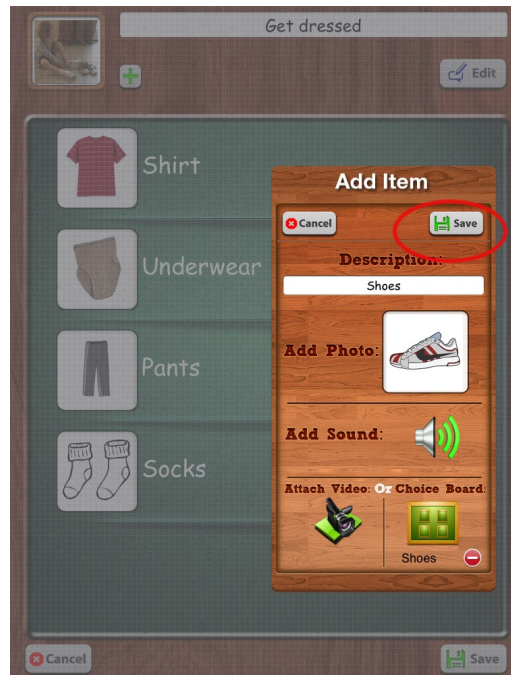
Step 5: Tap the “Add Sound” icon to add a sound recording to the step (for more information on how to add sounds, please refer to the [ADDING SOUNDS](#) tutorial).



Step 6: Attach a choice board or video to your step (for more information on these features, please refer to the [ADDING A CHOICE BOARD](#) and [ADDING A VIDEO](#) tutorials).



Step 7: Once all desired items are added to your step, tap the “Save” icon within the “Add Item” window.



Step 8: To save the schedule with the added step, you MUST tap the “Save” icon at the bottom of your schedule, or the additions that you made will not be saved. Once you have tapped the “Save” icon, you will be sent back to the main screen.

